

DIPLOMA IN LOGISTICS MANAGEMENT

APPLICATION TOKEN

LOGMNG



UNIVERSITY
OF
JOHANNESBURG

DEPARTMENT OF
TRANSPORT AND SUPPLY
CHAIN MANAGEMENT

2022

CONTINUING EDUCATION PROGRAMME (CEP)

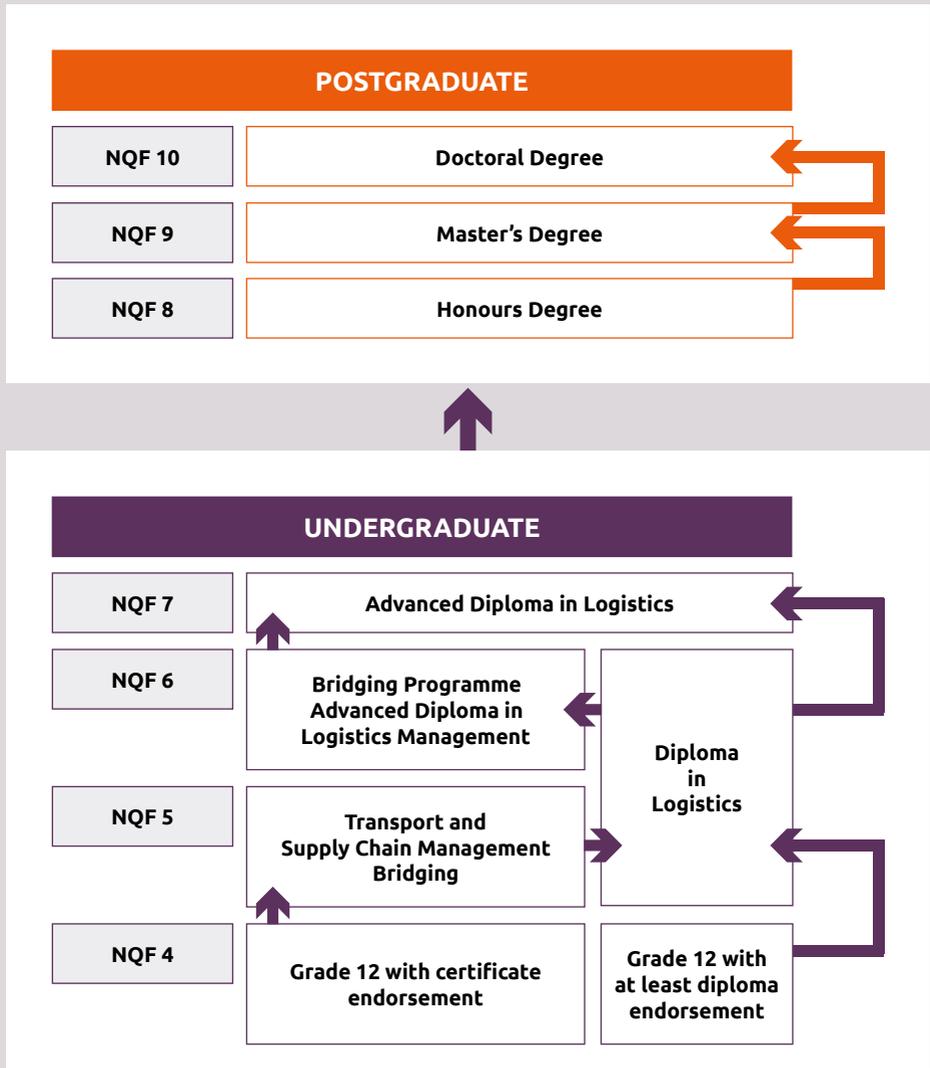
Diploma in Logistics Management

(D1DLMQ)

School of Management
College of Business and Economics

**The Future
Reimagined**

ARTICULATION POSSIBILITIES



PLEASE TAKE NOTE OF THE FOLLOWING:

Refer to the specific programme brochures to familiarise yourself with: ■ **Admission requirements** ■ **Exam information** ■ **Study schools** (where and how they are conducted).
Compliance with the minimum admission requirements does not guarantee admission and registration in any programme.



Diploma in Logistics Management (D1DLMQ)

Application token: LOGMNG

TABLE OF CONTENTS

What makes the Diploma in Logistics unique?	4
Assignments and examinations	5
Curriculum	6
Credits	13
Finance	14
Application and registration process	15
Contact details	20

PLEASE NOTE THAT THE UNIVERSITY RESERVES THE RIGHT TO AMEND ENROLMENT REQUIREMENTS, TIMETABLE, PROGRAMME CONTENT AND MODE OF CONTACT, AS AND WHEN THE NEED ARISES, WITHOUT PRIOR NOTICE. **CEP programmes will continue should lockdown restrictions occur in 2022, mode of delivery could change.**

www.uj.ac.za/continuingeducation

WHAT MAKES THE DIPLOMA IN LOGISTICS MANAGEMENT UNIQUE?

EASY ADMISSION

- Prospective students should be in possession of a Grade 12 certificate with an endorsement to a diploma/university exemption.
- The Transport and Supply Chain Management Bridging programme will be offered to students who have completed their Grade 12 without the required endorsement/university exemption. After completion of the bridging programme you may apply to do the Diploma in Logistics Management.

ADMISSION REQUIREMENTS

- Grade 12 Certificate with diploma endorsement/university exemption.
- A good working knowledge of English (learning material will be available in English only).
- Relevant documentation (see how to enrol).
- A digital device is required with Internet access (data availability) for online teaching and learning, including the submission of assessments online. Computer literacy is essential.

CONVENIENCE

IMPORTANT: This programme is offered on a limited contact basis and requires students to attend full day lectures ±12 days. (One week in the first semester (March/April) and one week in the second semester (June/July) – Monday to Saturday.

CEP programmes will continue should lockdown restrictions occur in 2022, mode of delivery could change.

- Note that study schools and assessment attendance is compulsory.
- Study schools and examinations take place in Johannesburg only.
- Sessions are 08:30 to 16:00. There are no evening classes.
- Easy access via the UJ website on the Student Portal to obtain assignment marks, examination results, etc. For this reason, Internet access is essential.
- Limited space is available.

COMPREHENSIVENESS

This practical course in logistics will prepare you for an exciting career in Logistics. Improve your prospects of career advancements by using this programme as a foundation for further studies in this fast growing field.

This qualification is offered at NQF level 6 and comprises a full range of modules covering all the major functional areas of a logistics company. This is a three-year qualification.

JOB OPPORTUNITIES

This qualification provides students with the opportunity to improve their career advancement prospects in the logistics industry.

ASSIGNMENTS AND EXAMINATIONS

- One assignment/class test/exam per module is required.
- The examination is written in May/June (first semester) AND
- October-November (second semester). Provisional calendar to be issued on registration.

- Examination only in Johannesburg (UJ Campuses).
- Students must pass all modules to qualify for the Diploma in Logistics Management.
- The assignments will count 30% towards the final marks for that specific module.
- The class test will count 10%.
- The examination will count 60%.
- **A minimum of 40% for an examination is required to pass a module.**
- A pass mark of 50% is required for each module.

CURRICULUM

This prospectus gives a brief summary of the 18 modules offered. Registered students will receive study material including prescribed text books.

DURATION

3 Years

NQF LEVEL

Level 6

SAQA ID

101001

CREDITS

360 Credits

FIRST YEAR

FIRST SEMESTER

Module 1: Introduction to Logistics Management

Module 2: Introduction to Business Management

Module 3: Basic Mathematics and Quantitative Techniques
for Logisticians

Module 4: Introduction to Transportation and Warehousing

SECOND SEMESTER

Module 5: Basic end-user computing for logisticians

Module 6: Procurement and Order Processing Systems

Module 7: Basic Principles of Performance Measures

Module 8: Overview and Objectives of the Government and
Municipal Logistics Systems

INTRODUCTION TO LOGISTICS MANAGEMENT: ILMLMA1

Purpose: This module introduces the student to fundamental logistics concepts and focus on the important role of Logistics in management decision making.

INTRODUCTION TO BUSINESS MANAGEMENT: IBMLMA1

Purpose: This module provides a basic introduction to the functioning of the business enterprise and the role and importance of management. Students are exposed to the managerial tasks of logistics managers and various methods of planning and controlling logistics performance.

BASIC MATHEMATICS AND QUANTITATIVE TECHNIQUES FOR LOGISTICIANS: MQTLMA1

The purpose of this module is to introduce students to basic statistical methods, quantitative techniques, percentages and measurements. Students will be able to apply these concepts to demand forecasting and solve logistical and storage problems.

INTRODUCTION TO TRANSPORTATION AND WAREHOUSING: ITWLMA1

The purpose of this module is to create competence in the transportation system related to operational structure, services and cost characteristics of the various modes of transport, focusing on the goods carried in the transport system and various freight service providers. The module also focusses on the role of packaging and containerisation, warehouse equipment and warehouse location in facilitating the efficiency of the supply chain.

BASIC END-USER COMPUTING FOR LOGISTICIANS: BECLMB1

The purpose of this module is to create competence in basic operating skills that are required to use any modern computer and specifically the operating system (OS) called Microsoft Windows. Some tools in the Microsoft Office suite will also be taught. This module will equip students with basic skills that opens the door to advanced learning in computers.

PROCUREMENT AND ORDER PROCESSING SYSTEMS: POPLMB1

The purpose of this module is to provide the student with knowledge and skills of the activities associated with buying, purchasing and the developments in a company and the understanding and competencies in applying specific purchasing management practices in the supply

chain industry. This module will also provide students with skills and competencies of logistics information systems, with specific reference to interfaces between systems.

BASIC PRINCIPLES OF LOGISTICS PERFORMANCE

MEASURES: BPLLMB1

The purpose of this module is to equip students with vocational and industry-specific intellectual competencies, knowledge and practical skills in performance measures to enable the student to make decisions in the context of a logistics and supply chain organisation.

OVERVIEW AND OBJECTIVES OF THE GOVERNMENT AND MUNICIPAL LOGISTICS SYSTEMS: OGMLMB1

The purpose of this module is to introduce students to the basic structure of the supply chain management process in government and its strategic planning and budgeting processes within supply chain management principles. This will enable students to interpret the legal environment within which the supply chain must be managed and addresses the procurement regime of government as well as the preferred procurement methodologies.

SECOND YEAR

FIRST SEMESTER

Module 9: Tactical Logistics Management

Module 10: Inventory Management

SECOND SEMESTER

Module 11: Warehousing and Material Handling

Module 12: Transportation Operation Management

Module 13: Logistics and Supply Chain Strategy Formulation

TACTICAL LOGISTICS MANAGEMENT: TLMLMA2

The purpose of this module is to introduce tactical logistics management on various levels of management. This module will assist the student with key financial aspects of logistics and supply chain management and customer service as an important output of the logistics system.

INVENTORY MANAGEMENT: INMLMA2

The purpose of this module is to develop competencies in the management and application of inventory management processes and systems in the workplace to maximise customer service levels, reduce the investment in inventory and the associated costs.

WAREHOUSING AND MATERIALS HANDLING: WMHLMB2

The purpose of this module is to provide the student with warehouse management principles and processes. This will give the student competencies in warehouse management to following a total systems approach and the correct application of and adherence to principles and processes.

TRANSPORTATION OPERATIONS MANAGEMENT: TOMLMB2

The purpose of this module is to develop competencies in the management and application of transport management principles and processes in the workplace through the correct application of and adherence to management principles and transport legislation in the workplace.

LOGISTICS AND SUPPLY CHAIN STRATEGY FORMULATION: LSCLMB2

The purpose of this module is to develop an understanding of the role, importance and nature of logistics planning and strategy formulation from an integrated supply chain management perspective. This module will provide the student with the competency to formulate a mission statement for a company and take part in the planning and strategy formulation of a company. logistics channel for a market segment based on total logistics costs.

THIRD YEAR: YEAR MODULES

Module 14: (Compulsory) Logistics Audit Report

Elective modules (choose 3)

Module 15: Logistics Project Management

Module 16: International Logistics Management

Module 17: Demand Planning

Module 18: Temperature-controlled Supply Chain Management

LOGISTICS AUDIT REPORT: LARLMY3

The purpose of this module is to enable the student to compile a well-structured research project in logistics and to provide an opportunity to apply the knowledge gained through experience-based learning.

LOGISTICS PROJECT MANAGEMENT: LPMLMY3

The purpose of this module is to develop competencies in the management and application of project management processes and mechanisms in the workplace through the correct application of project management techniques and applicable knowledge management in the logistics workplace.

INTERNATIONAL LOGISTICS MANAGEMENT: ILMLMY3

The purpose of this module is to introduce the student to the important role that logistics management fulfils in the international trade. It will enable students to apply the knowledge of the mechanism of international trade and to provide rational explanations of the underlying concepts.

DEMAND PLANNING: DDPLMY3

The purpose of this module is to highlight the importance of demand planning at strategic, tactical and operational level in logistics and to develop competencies in the management and application of demand planning processes and mechanisms.

TEMPERATURE CONTROLLED SUPPLY CHAIN MANAGEMENT: TCSLMY3

The purpose of this module is to provide the student with knowledge and competencies to manage a temperature-controlled supply chain.

CALCULATION CRITERIA

- Formative assessments are in the form of assignments and class tests: 40%.
- Summative assessments or an exam: 60%.
- Pass mark: 50% is the pass mark for all summative assessments with 40% sub-minimum in the summative assessment.
- All modules must be passed to be awarded the Diploma.

CREDITS

Students are required to complete a **maximum of seven** modules to proceed to the second year provided there are no clashes during classes and examinations.*Registration of second/third year modules will be based on the outcomes of your final results.

- Students will retain credits for the module(s) already passed. Credits may be retained for a maximum period of seven (7) years, provided that there have been no material changes to the curriculum.

- No credits from the former Diploma in Logistics Management qualification (NQF5) can be transferred to this qualification.
- Students who completed the Bridging programme in Supply Chain Management will receive credit for Basic Mathematics and Quantitative Techniques for Logisticians.
- No credit from this programme can be transferred to the formal programme.
- A student may be granted a supplementary examination opportunity in accordance with the criteria determined by the University of Johannesburg.
- The Diploma in Logistics Management (NQF level 6) will only be awarded after successful completion of all prescribed modules.

FINANCE

Refer to the finance leaflet for more information regarding the fees, payment options, payment methods, etc.

Do take note that NSFAS does not fund this programme.

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APPLICATION AND REGISTRATION PROCESS

Step 1: How to apply?

ONLINE APPLICATION DATE

1 September to 28 February (Dates subject to change)

When applying for the first time:

- Follow the link to the Departments web page:
www.uj.ac.za/continuingeducation
- Refer to the **Diploma in Logistics Management**.
- Go to the indicator that says: **Click HERE to apply**.
- Apply by using the application token: **LOGMNG** (The token is case sensitive).
- Complete the online application form.
- Attach a certified copy of your Grade 12 Certificate electronically.
- Attach a certified copy of your passport or identity card electronically.

Step 2: Check your status on a regular basis and view the correspondence online.

Go to the indicator that says: **Click HERE to check your status**
student.uj.ac.za/status.aspx – the following status codes apply:

STATUS CODE	MEANING OF STATUS CODE
RD (Refer to Department)	Documents outstanding (Certified copies of your ID & Grade 12 Certificate)
C (Cancelled)	Discretion of Department of Transport and Supply Chain Management
L (Space constrained)	Programme reached capacity intake
EN (Declined)	Did not meet the admission requirement
EA (Admitted)	Student can continue to register after finance clearance
EV (Conditionally admitted)	Awaits final results
8P (Previous choice get preference)	Awaits outcome of previous choice

Step 3: How to register?

ONLINE REGISTRATION DATE

20 January to 28 February (Dates subject to change)

- Check your addresses and contact details. Make sure your delivery address (DA) is loaded (physical address where you are during the day to receive learning material via courier services)
- Proof of payment (minimum deposit) – refer to finance leaflet or pay online.
- Senior students may register via the student portal. Please update your contact details.
- First time registering students may register on:
www.uj.ac.za/continuingeducation
- Go to the indicator that says: ***If admitted click HERE to register.***
- Tick all boxes next to the modules. If you do not do this you will not receive your learning material and only a qualification will be registered.
- The University does not register students who submit incomplete documentation or do not attach the necessary documents required for registration.
- Once you have been accepted (EA code) you will be able to view and print your admission letter.
- You will be notified via SMS to register online for the programme you applied for.
- Refer to the finance leaflet for fees payable prior to registration.
- Your learning material will be couriered to you once your registration has been completed.

PLEASE NOTE THAT YOU WILL NOT BE ABLE TO REGISTER IF YOU WERE NOT GIVEN AN ACCEPTANCE STATUS (EA). THE DEPARTMENT OF TRANSPORT AND SUPPLY CHAIN MANAGEMENT RESERVES THE RIGHT TO CANCEL AN APPLICATION.

It is encouraged that application and registration takes place online and not on campus.

INTERNATIONAL STUDENTS APPLYING AND REGISTERING:

Step 1: How to apply?

ONLINE APPLICATION DATE

1 September to 28 February (Dates subject to change)

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- Go to the indicator that says: **Click HERE to apply**.
- Apply by using the application token: **LOGMNG** (*The token is case sensitive*).
- Complete the online application form.
- Attach a certified copy of your school leaving certificate electronically.
- Attach a sworn English translation of documents electronically (students from non-English medium schools only).
- Attach a certified copy of your passport or identity card electronically.

Please note that all documents should be certified by a South African High Commission, Consulate, Trade Mission or a Public Notary in your home country.

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CONTACT DETAILS

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PHYSICAL ADDRESS

Department of Transport and Supply Chain Management

College of Business and Economics

University of Johannesburg

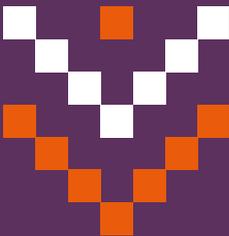
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Department of Transport and Supply Chain Management

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